

**CARRADALE COMMUNITY TRUST
BOARD MEETING
19 MAY 2021 1915 VIA ZOOM**

In Attendance: Tony Leighton (Chair), Malcolm Trott (Treasurer), Alasdair Bennett, Johnny Durnan, Jean Campbell, Jenn Lee, Tracey Muscroft, Margaret Richardson (Secretary)

1. **Apologies:** Hamish Hunter, Alan Walker, Ian McGhie
Gordon Abernethy has resigned from the Board.
Tracey Muscroft will resign on 6 June prior to taking up her post as
Permanent Manager of the Carradale Shop on 7 June 2021.

Minutes from 5 May 2021 were approved and will be put on the East Kintyre website.

2. **Action Items** from last meeting: No actions

3. **Treasurer's Report:** MT had already distributed a copy of his report to the Board members. The account for the financing of the Shop/Post Office refurbishment showed the grant receipts and the money spent to date. He also detailed the projected future spend on the tarmac for the car park and an estimated cost for the signage for the shop and available funds from the EKWFT and the Shop Trading Account.

The main CCT account bank statement showed the recent activity on this account. Wind Farm Trust grant monies were received to pay for the flooring and other expenses incurred at the Network Cafe (Dotties).

Payment for the new shop freezers has been taken from the Temporary Shop Trading Account and there is a healthy balance remaining as of 17 May 2021. There have been no other transactions on the Board's other accounts. TL thanked MT for all his hard work.

4. **DTAS Engagement, Grant Applications and Long-range CCT planning:** JL is still waiting to hear if the DTAS application has been accepted. The Adapt and Thrive application was not successful. However, the Highlands and Islands Enterprise (HIE) is querying why this was the case and has advised JL of other possible avenues to pursue. **ACTION:JL**

5. **Trust Activities:**

A. **Shop and Post Office:** Shelving is being erected. Plumbing has been completed. Waiting for the fridges and freezers to be delivered. Management Committee to decide when the transfer of goods from the Temporary Shop to the permanent one will happen.

B. **Network Centre:** Dotties Cafe opened ahead of schedule and is now up and running. The Board wishes them well. HH has put in a lot of work helping to get the tearoom ready. The Board would like their thanks to HH to be minuted.

The Heritage Centre: Work has been ongoing organising the display boards and rails have been installed to hang the boards.

There was some discussion about long term planning for the HC as the building is deteriorating, although much has been done to try to halt the decay. It was agreed that a decision about an upgrade is required. Within the local Community Development Plan, the shop was the number one priority. Now that this is nearing completion, the upgrade of the whole Network/Heritage Centre site is the next priority. An action plan and application for funding should be developed simultaneously. WFT wants to see community action plans and the project development within these plans when seeking funding.

It was agreed that there should be public consultation for ideas, with assistance from an architect/designer and an application for grant funding to pay for a feasibility study. There needs to be a clear vision for what is required.

The Centre needs to be fit for purpose in the 21st century and to be developed so that structurally it has a long life span. At the moment, the tearoom has possibly only a 5-10 year life span and the HC much less than that.

A possible way to develop the Centre is to use a modular approach where each asset is dealt with separately (tearoom, HC, Woodland Walks, car parking, etc) applying for grants for each over a period of time.

Bikes and Buggies: There was some discussion about the Bikes and Buggies. The Bikes and Buggies are owned by the CCT, with the business and premises leased to a tenant who rents the equipment from the CCT and at the moment is using the area at the back of the HC. There are a number of issues surrounding the Bikes and Buggies which require to be addressed. After much discussion, it was agreed that a letter is written to the current tenant asking him for some clarity and a proposal to present to the Board for the way forward.

ACTION: AB/TL

Car parking: In the past, cars have been driven right up to the Network cafe through the gate. The Board have decided that apart from the tenants' vehicle, **no other cars will be allowed in the seating area outside the cafe.** JD will make and erect a sign for the gate to inform visitors.

ACTION: JD

C. **Seneval:** MT reports that a member of the public is still keen to be involved with Seneval and thinks she would be willing to organise a work party. MT to pursue contact with her.

ACTION: MT

At present, the site remains shut.

JD is happy to work alongside MT and the volunteer and is willing to maintain the chipper. **ACTION:JD**

JD enquired about whether the chipper was available for hiring out as this would bring in revenue for the CCT. It wasn't clear if there was insurance cover for non CCT use. MT to investigate further. **ACTION: MT**

D. **Harbour:** No report

E. **Abbeyfield:** No report

6. **EKREG:** No report

7. **AOB:** It was agreed that the AGM for this year will be held on Wednesday 1st September 2021 in the Village Hall (Covid restrictions permitting). All Board members will step down and if they wish, should seek re-election then.

8. **DONM:** Wednesday 16 June 2021 1900 Village Hall (Covid restrictions permitting)