

Carradale Community Trust Board Meeting 25 September 2023 7.30 Village Hall Meeting Room

In attendance: Phil Royal (PR); Zofija Sloan (ZS); Russell Kay (RK); Emma MacAlister Hall (EMH); Jane Dunbar (JD); Lynsay McGeachy (LM); Tony Leighton (outgoing Chairman); Jenn Lee; Margaret Richardson (MR – Minute Sec)

Apologies: None

1. Election of Office Bearers:

Chairperson: Phil Royal, proposed by EMH and seconded by RK. Approved unanimously. PR accepted the nomination.

Treasurer: PR proposed RK and seconded by EMH. RK had already been co-opted onto the Board by the previous Trustees, however as this is a new Board, he needed to be confirmed as a full Trustee. This decision was unanimously approved and RK accepted the nomination.

2. This Board meeting was held firstly to elect the office bearers /Trustees and secondly to familiarise the new Trustees with various aspects of running the CCT. Both TL as outgoing Chairman and JL as the previous Funding Officer briefed the new Board explaining the different aspects and legal liabilities to running a charity. He also explained the benefits of using Google Workspace. TL described the number of organisations which are available to the Trustees and who can provide advice and support, in particular, Development Trust Association Scotland (DTAS) and Just Enterprise.

3. Each Trustee provided ZS with their contact details and dates of birth and signed the bank documents required for change of signatories. The changeover will take some time so the previous signatories will continue until the bank concludes the necessary details.

4. CHEL AGM is being held on 20 October 2023 11am, at the Gin School. EMH volunteered to be the attending Trustee. **ACTION: EMH**

5. As the new Chairman, PR thanked TL and JL for their help and support. Both agreed to be available for assistance in the future should the new Board require it.

6. DONM: 23 October 2023 7.30 Village Hall, Meeting Room  
13 November 2023 7.30 Village Hall, Meeting Room