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# East Kintyre Community Fund

## Minutes of March 2023 funding meeting

**Date:** 16<sup>th</sup> March 2023, 7.00pm

**Location:** Online Zoom meeting

**Present:** Alasdair Bennett (Treasurer, Co-chair), Ian Brodie, Shelagh Cameron, Russ Baum (Secretary, Co-chair, Chairing), Margaret Richardson

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### 1. Update of bank account

The Treasurer spoke to documents that showed the latest balance for the Fund's account, and explained salient transactions displayed on them. All Trustees acknowledged that they had seen the bank statement and that all was in good order.

The balance was £184,498, of which £25,772 is allocated to previous awards as yet unclaimed. To satisfy the 60% criterion, the Fund needs to commit to awarding a further £82,579. (Figures rounded.)

It was noted that if awards remain unclaimed after twelve months, then a new application needs to be made.

### 2. Funding decisions

**EKCF03/23-01 Carradale Shop & Post Office**

**Declarations of interest:** AB, MR

**Requested:** £53,683

**Decision:** Awarded £53,683

**Notes and conditions applied:**

With this award, we would like to note a couple of points, as follows:

- 1) A timely alignment of income to the Fund and the nature of other applications has made it possible for this money to be available for your project this cycle. Whilst we hope to be in a position to continue to give similarly favourable consideration to applications from you in the short to medium-term, any future award is entirely dependent on the Fund's income and other applications that it might receive, and that is on a year-by-year basis.
- 2) The Trustees accept that even a legacy project often needs high running costs to maintain it, especially in its early years, but, as we consider future applications from you in the medium to long-term, we would expect to see efforts made to both reduce staffing / service costs, and to muster funding streams that have a higher degree of reliability of provision than that offered by the EKCF.

The nub of these two points is that the Trustees can offer no guarantee of future funding, even though (1) we are particularly keen to support the project in these early years, and (2) a more sustainable level of support might only be possible, in later years, if significant savings or additional funding can be found.

Also, in anticipation of future applications, the Trustees ask that the next application be adapted in the following two ways:

- 1) Next year, a request for funding for the “CCT Administrator / Financial Officer” will need to be made in a separate application, from the CCT, and not included within a funding request for the shop and post office. Even though the shop and post office will be the major workload for them, the Trustees feel that it would be clearer and more appropriate if the support role has its own funding stream. Whoever makes the application for funding for the CCT Administrator / Financial Officer’s role next year will be asked to describe in detail what the office holder does and for whom; this information, we hope, will be available after the role has been in operation for a period of time.
- 2) Next year, the Trustees will want to see how the sales profit income from the shop and post office, as seen, for example, in the file ‘CCS – Budget 2023 v2’, fits in with the financial calculations. That income wasn’t part of the application form for the current bid. Indeed, the Trustees would appreciate seeing, in the next application, a wider optic of all funding sources and the allocation of such funds.

The salary / wage element (£16,329) will be paid up front. The remainder of the award will be paid in two instalments, the first after six months, conditional and based on submission of invoices from accountants / bookkeepers / administrators and trainers. Use the categories as laid out in your document ‘EKCF Grant Breakdown’ when detailing amounts. The final payment will then be made at the end of the year, again conditional and based on additional receipts as well as an end of year report, detailing spend in each sector and benefits obtained from the grant. Please note that monies cannot be vired between sectors and the total at end of year can't exceed £53,683.

**EKCF03/23-02                      Affordable Housing Project**

**Declarations of interest:** IB, SC

**Requested:** £299.60

**Decision:** Awarded £299.60

**Notes and conditions applied:**

The Trustees are fully aware of the practical advantages of using your personal account to receive this award, but the Scottish Charity Regulators may have a less pragmatic optic. We look forward to considering future applications for awards for this project, but we ask if the EKCC account (or other appropriate body) could be used for this purpose in future.

**EKCF03/23-03                      Shopper-Aide**

**Declarations of interest:** none.

**Requested:** £20,935

**Decision:** Awarded £3,000

**Notes and conditions applied:**

As this is the first time that the Fund has made an award to Shopper-Aide, we understand that this will be an addition to your usual funding, and we hope that it will help alleviate the increase in expenses that you face. By account of the Fund's mandate, the Trustees do not feel able, in this case, to provide for wages, but we have offered more than the non-wage element of your application.

To confirm, the award can only go towards any or all of 'admin expenses', hall hire', and 'volunteer expenses' (your headings), as evidenced by the receipts and paperwork that will be submitted, prior to the release of the money.

**EKCF03/23-04                      Kintyre Ultra**

**Declarations of interest:** none.

**Requested:** £500

**Decision:** Awarded £500

**Notes and conditions applied:** none.

**EKCF03/23-05                      Carradale Village Hall roof work**

**Declarations of interest:** IB

**Requested:** £21,735 (including 15% contingency)

**Decision:** Awarded £21,735

**Notes and conditions applied:** none.

**EKCF03/23-06                      King and Carradale, commemorative bench**

**Declarations of interest:** IB

**Requested:** £2,202

**Decision:** Awarded £2,202

**Notes and conditions applied:** none

**EKCF03/23-07                      Gazebo purchase (CHEL)**

**Declarations of interest:** none.

**Requested:** £1,000

**Decision:** Awarded £1,000

**Notes and conditions applied:**

The Trustees anticipate that these gazebos will be made available to other, appropriate bodies to use.

**EKCF03/23-08                      King and Carradale, celebrations**

**Declarations of interest:** IB

**Requested:** £3,290

**Decision:** Awarded £3,290

**Notes and conditions applied:**

Please note that, in order to maintain parity of process, the Trustees ask that some form of payment be made by those attending the Coronation Dance. We accept that this could be a nominal sum, only asked of adults, or it could be a request for donation on entry. The details of this can be sorted in the interim, possibly in direct communication with the Treasurer, Alasdair Bennett.

**EKCF03/23-09                      Heritage Centre – The Alban Goes Out film**

**Declarations of interest:** AB, SC

**Requested:** £4,450

**Decision:** Awarded £4,450

**Notes and conditions applied:** none.

**EKCF03/23-10                      KADAS project**

**Declarations of interests:** none.

**Requested:** £25,000

**Decision:** Awarded £6,000 (tbc) SEE CONDITIONS BELOW

**Notes and conditions applied:**

Thank you for reaching out to the EKCF, to give us the opportunity to support such an excellent scheme. We do, of course, have to abide by the restrictions imposed on us by the Scottish Charity Regulator. That means that, for a project that covers an area larger than, in our case, East Kintyre, then we can only, at best, generate an award that is based on pro-rata with population, which is 12%. We feel that we can increase that to 15% for you, which calculates to be £6,000.

The one condition that the Trustees need to impose is that the money **will only be released** if we receive evidence that funding applications to both Campbeltown Community Windfarm Fund and West Kintyre Community Fund have been similarly successful.

**EKCF03/23-11 Winter Wonderland Week**

**Declarations of interest:** none.

**Requested:** £5,000

**Decision:** Declined.

**Notes and conditions applied:**

The Trustees are willing to consider supporting your project, but not in this round of funding. If you wish to reapply, please do so in the next funding round, in September 2023.

If you do make a second application, please note that we do, of course, have to abide by the restrictions imposed on us by the Scottish Charity Regulator. That means that, for a project that covers an area larger than, in our case, East Kintyre, then we can only, at best, generate an award that is based on pro-rata with population, which is 12%. We feel that we can increase that to 15% for you, which calculates to be £1,000.

The one condition that the Trustees would need to impose in a future application is that the money **will only be released** if we receive evidence that funding applications to both Campbeltown Community Windfarm Fund and West Kintyre Community Fund have been similarly successful.

**3. AOB**

It is hoped that an additional Trustee will be appointed before or at the next AGM.

The aim is to appoint the EKCF Chairperson at the next AGM.

The date of the next AGM is set to be June 8<sup>th</sup> 2023, at a time to be confirmed.

The meeting finished at 9.00pm.

EKCF balance before awards made: £184,498.24

Total awarded at meeting: £96,159.60