

Carradale Community Trust Board Meeting

9th May 2023 7pm

Via Zoom

In Attendance: Tony Leighton (Chair); Jenn Lee; Zofija Sloan; Hamish Hunter; Ian McGhie; Margaret Richardson (Minute Secretary)

1. Apologies: Alice Duthuille
2. Minutes of the last meeting (21 March 2023): Minutes approved for circulation
3. Review of Sort-it actions: Board will continue ongoing review of Sort-It Session actions; JL will complete the final SCP DTAS Report and ZS will continue with financial systems consolidation and proposals. **ACTION: ZS/JL**

There was discussion about the need for a year long plan for each for CCT as a whole and for each of the different projects (Seneval, Network Centre, Shop) which would then determine the budget requirements for each. As a starting point, ZS offered to discuss a budgeted business plan with PM for Seneval to highlight what equipment etc will be required for the coming year. **ACTION: ZS**

ZS will report back at the next meeting.

4. Search for new Trustees: It is vital that Carradale Community Trust has new blood to revitalise it and take it forward into the next stage. The current Trustees are all due to step down in September in accordance with the Constitution. The Trustees have worked tirelessly to provide the community with a successful shop, whilst still maintaining the other assets, and hope that others will now take on the mantle and carry on what has been established over the last few years. **ACTION: ALL**
5. Finance Matters: TL stated that the Draft Accounts from the accountants had been emailed through earlier today (9th May) and asked that the committee read them.
 - a) Balance Sheet: TL had circulated the very healthy Balance Sheet (up to 8 May 2023) prior to the meeting.
 - b) Abbeyfield account: TL to finalise the form allowing Abbeyfield account to be transferred to the Community Fund. **ACTION: TL**
 - c) Removal of former Trustees: This is now complete and all paperwork has been done.
 - d) Grant recording: In order to show all the grants that had been awarded to CCT and how much of the funding has been spent, it had been decided that a spreadsheet would be beneficial. WD Duncan agreed to provide one which is in the draft accounts. JL will review and follow up with ZS and WD Duncan. **ACTION: ZS/JL**

6. Shop and PO: the PO has now received their VAT Certificate which will now allow them to claim the VAT back.

Shop is doing very well, both financially and in serving the community. TL pointed out that the Shop does not pay rent, and that funding needs to be put aside for contingency items, such as replacing equipment, painting the walls, repairs etc rather than the committee

members becoming involved in DIY. Rather, professional tradespeople will be employed as necessary.

ZS has spoken to Shopper Aide about using the shop to purchase the groceries bought by their customers in Carradale. The Shop is keen to be involved and looking at the possibility of discounting some of the items which are commonly bought. JL and ZS will review with MC and report back to the Board. **ACTION: ZS/JL**

MC will host an anniversary celebration for the Shop but CCT is not involved.

The Board is delighted that the Shop and PO are doing really well and would like its heartfelt thanks to Eleanor Sloan minuted. She has gone out of her way to provide new innovations in the shop, like the Glasgow rolls, coffee to go and her welcoming, friendly manner has been much appreciated by the volunteers, staff and customers.

7. Network Centre:

a) Café is doing well and very busy.

b) Heritage Centre: AM still working in the left hand-side of the HC with his group of volunteers. HH is waiting for a quote to repair the roof to ensure no rain ingress spoiling all the work already done. **ACTION: HH**

JL shared confirmation (via the deeds) that the slope behind the HC belongs to CCT, and not to FLS or the property behind. The slope needs attention as the wooden fence is badly deteriorating. JL suggests that HH speaks to DW as he knows about the history and he could possibly suggest the best way to repair the area. **ACTION: HH**

c) The Old Schoolhouse Gallery has been beautifully painted and laid out ready for the tourists and locals to visit, open the same hours as the Blackbird Tearoom. The meter has been installed but the electrician who did the work did not install the PIRs (Personal Infra-red Sensors) in the Tearoom as planned and is proving hard to contact. HH will continue to follow up. **ACTION: HH**

(DTAS Staff: Hazel from DTAS has been very helpful to CCT and TL will write to her when she comes to the end of her time with the Board. ZS is planning to speak to Hazel and she will contact TL with her end date.) **ACTION: ZS/TL**

8) Seneval: PM had provided the Board with an update with regards to the work done in Seneval and the equipment required to continue the work. He also updated CCT with the state of the chipper which he has managed to repair. The essential issues still facing him are:

- 1). The machinery (whilst repaired) is insufficient and unsuitable for the volume of work or type of material.
- 2). Insecure site making management of material difficult.
- 3). Ongoing cost to CCT (community) for keeping the site open will only increase with fuel and the need for tools and machinery.
- 4). Demands on a small number of volunteers. (Although all at present happy to continue).

He also thought that some kind of fire pit was made to allow unwanted material to be burned safely.

CCT are very pleased with all the work PM and his group of volunteers have done in a relatively short space of time, to get Seneval up and running. See item 3 above re: budgeted plan for the site.

- 9). Garages: All garage leaseholders are now to be renewed on the same date. One leaseholder had some queries about the terms of his lease. ZS has offered to meet with him and go over the terms. **ACTION: ZS**
- 10). Harbour: Just Enterprise meeting with CHEL in June to advise a feasibility study. A diver dealing with the moorings has postponed his visit until the end of May. HH is helping him during his visit. ZS will speak to Just Enterprise regarding the study and will inform IMcG so that he in turn can brief AM. **ACTION: HH/ZS/IMcG**
- 11). AOB: None

DONM: 22June 2023 19.00 via Zoom.

Meeting closed at 20.35