

Carradale Community Trust
Virtual Board Meeting via Zoom
6.30 pm Thursday 11 March 2021

In Attendance: Tony Leighton (Chair), Alan Walker, Jennifer Lee, Ian McGhie, Alan Milstead, Malcolm Trott, Johnny Durnan, Hamish Hunter, Gordon Abernethy and Alasdair Bennett

Apologies: Jean Campbell

1. Minutes: The minutes of the meeting of 24 February, which were previously circulated, were accepted as an accurate record and will be uploaded to the website. It was also agreed that actions outstanding/matters arising will be added to the agenda

2. New Trustees: The Chair welcomed Gordon Abernethy to the Board and commented on the skills he would bring to it. Following previous discussion regarding the gender balance of the Board, the Chair proposed a further new trustee and this was agreed. An invitation will be extended to her to join the next meeting. AW pointed out that we had now reached the maximum number of trustees who could be co-opted.

3. Treasurer's Report: MT updated members on the balance and activity in the CCT current account. He had nothing further to report.

4. Governance/CCT Reform: AB reminded members that this issue had been brought to a Board meeting last October and needed to be progressed. Given that we now have 3 new trustees, it was suggested that the redrafted constitution and supporting documents be circulated to them and recirculated to other members. This was agreed.

ACTION - AB

5. Local Development Plan (LDP) - Review of Key Objectives: The Chair advised members that the LDP can be found on the East Kintyre Community website and listed the key objectives for CCT and others in the community. JL mentioned discussions she was having around the Adapt and Thrive funds and how these might be used during the post Covid recovery period for some of the key projects. AB then showed members a draft Action Plan that will flow from the LDP and provide a list of actions to be led by the CCT, EKCC and other community groups. The CCT Planning Group will lead in progressing the Action Plan.

6. Trust Activities: The Chair then gave an overview of the various activities CCT was involved in and expressed the hope that members of the public would also get involved in these groups with a trustee reporting back to the board.

(a)Shop - Building Work/Post Office Transfer: The Chair, in his role as Chair of the Shop Sub-Group reported that a building warrant had now been received and that work had commenced on the refurbishment of the building. It is anticipated that the work will take 2 to 3 weeks to complete. Quotes are being obtained for the resurfacing of the carpark and it is hoped that the shop/PO will be open in about 2 months time. MT reported that his interview with the Post Office was successful and that CCT was now the official Postmaster. This means that arrangements can now be made with the

Post Office for the movement of their equipment to a new location. MT highlighted the importance of training and advised that a PO trainer will travel to Carradale to carry this out. It is hoped that sufficient volunteers will come forward for training. HH enquired about payment to the PO assistant and MT explained that Carradale will have Community PO status, meaning that it will receive a remuneration instead of commission. The amount has not yet been established. JL mentioned that the Shop Management Committee, that has just been established, does not have any accountability to the PO. Once the Shop Manager has been appointed there will need to be a meeting with CCT to work out terms for PO assistants.

- (b) Shop Management Group:** JL advised members of the first meeting of this new group and detailed the roles that individuals had agreed to take on. JL will act as secretary and liaise with the Board. A business plan will be established and funding has been secured to hire external consultants to help with payments and training. Funding has also been sought to help with branding/logo etc. Note - JL learned during the meeting that this bid had been successful. JL finished her update by advising that the Robertson Trust award was only for the shop and, if the manager was to oversee the PO, additional funding would have to be found.
- (c) Network Centre:** AM reported on the **Heritage Centre** and a proposed display of wall panels, the timing of which has been impacted by the pandemic and unlikely to go ahead before 2022. However, an alternative display for this year is being explored, although issues of damp will have to be overcome and further painting considered. MT then reported on the **Tearoom** and advised that the current tenants were giving up the lease and that there had been discussions with a potential new tenant. JL informed the meeting that further Adapt and Thrive funding might be forthcoming and could potentially be used to revamp the tearoom. The services of a project advisor might also be available. A discussion ensued about the name Network Centre being unattractive and confusing and also the need to ensure, when appropriate, that work to refurbish the tearoom was done by qualified contractors. After further discussion it was agreed that HH will take on responsibility for the tearoom and form a small committee to take matter forward. **ACTION - HH**
- It was also agreed that HH and AM, assisted by JD, will work together to overview all aspects of the Centre and report back to the next meeting. GA reminded members that as landlords CCT had responsibilities to tenants. This was fully accepted as was the need to keep buildings fit for purpose.
- (d) Seneval:** AM reported that a new sign supplied by SSEN Transmission was now in place and the new shredder was working well. However, due to the lockdown, it was difficult to get work parties together for processing the garden materials left at the site. It is hoped that larger work parties will be available once lockdown is eased. Concerns were also raised about the amount of general waste being left at the site.
- *AW left the meeting at this point and thanked TL for the small gift he had been given for his years of service as Chair of CCT.
- (e) Harbour:** AM reported on the current bank balance and advised that the money will hopefully be used to realign the slip in order to make it easier to use. Currently, the Great Carradale Canter is planned for 27 June but is dependent on lockdown being eased. Harbour Day is planned for 28 August and hopefully will go ahead.

(f) Abbeyfield: For the benefit of new members, TL provided the background to the Abbeyfield Fund which is held in trust by CCT.

7. EKREG: AB reported that the group was busy engaging with developers who are proposing several new wind farms in Kintyre. He directed members to the eastkintyre.org website for up to date information on what was happening.

8. Publicity: TL raised the question of how awareness of the work CCT is best spread amongst the community. It was agreed that details of the community website should be more widely publicised

9. AOB: IM reported that the temporary shop was getting an integrated card reader and proposed keeping the existing card reader that works from a mobile phone. This could be used for home deliveries and the likes of Harbour Day. It was agreed this should be kept.

10. Date of next meeting: Wednesday 24 March at 6.30pm