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# East Kintyre Community Fund

## Minutes of Trustees' Meeting

**Date:** 8<sup>th</sup> December 2022, 7.00pm

**Location:** Online Zoom meeting

**Present:** Alasdair Bennett (Treasurer), Ian Brodie, Russ Baum (Secretary)

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### 1. Apologies

Trish Collins and Shelagh Cameron sent their apologies.

### 2/3. Financial update and review of grants

AB showed the meeting the bank statement, dated 6<sup>th</sup> December 2022, showing a balance of £189,611.06. RB and IB confirmed they could see the statement, and the transactions therein, and that they accepted that all looked in good order.

Two payments had been made from the summer 2022 application round; namely, £500 to Campbeltown Running Club (ref EKCF09-22-04) on 25<sup>th</sup> October 2022, and £350 for the Carradale Book Cupboard (ref EKCF09-22-03) on the same day.

No funding has yet gone out to the remaining successful applications. RB referred to a recent e-mail in connection with the Picture House project (ref EKCF09-22-01), in which the original applicants have asked for flexibility in how they allocate the money, as their other funding stream has not materialised as they had hoped. RB will forward the e-mail, and further discussion on their request will continue by e-mail.

### 4. Dates for next funding application

Proposed dates for the spring 2023 round of applications:

27 <sup>th</sup> Jan	Application window opens. Advert in Courier #1
17 <sup>th</sup> Feb	Advert in Courier #2
10 <sup>th</sup> Mar	Closing date (six weeks). Bids circulated to Trustees, followed by follow-up questions, as necessary.
16 <sup>th</sup> Mar	Trustees' meeting to decide on awards (7.00pm)

RB will ask Rhona for a new graphic, based on those dates, and will contact Wyvex to ask for advertising space. Closer to the time, RB will arrange a Trustees' meeting on or around the 16<sup>th</sup> March, at 7.00pm, which allows for about one week for correspondence about the bids.

Looking ahead, the corresponding dates for the summer 2023 set of applications are: opens 28<sup>th</sup> July, closes 8<sup>th</sup> September, Trustee's funding meeting 14<sup>th</sup> September at 7.00pm.

**5. Key governance dates**

A proposed date for the 2023 AGM is June 8<sup>th</sup>, at 7.00pm. This should give us enough time for the accounts to come back from the auditors; the OSCR report/accounts would then be sent off, after the AGM.

**6. Trustees matters**

AB proposed that Margaret Richardson be accepted as a new Trustee. The absent Trustees had previously given approval, and no other nominations were put forward. IB seconded the proposal. This is with immediate effect. RB will send her the Code of Conduct form, to sign. Until the AGM, RB and AB will co-chair the EKCF.

**7. AOB**

AB asked that the Trustees be aware that the EKCF's criteria might allow for it to help fund support services for projects that, for example, support the Development Plan. Following some considerations of feasibility, this idea may return to the Trustees for further discussion.

Next meeting: March 16<sup>th</sup> 2023 (funding meeting)