

## Carradale Village Hall Constitution

(as amended July 2016)

1. Name	The organisation of the Hall will be managed by the Hall Management Committee who will be responsible for the maintenance, repairs, letting, financial organisation etc. of the premises.
2 Object	<p>The object of the Hall is to provide a centre for the community within the Parish by providing recreational facilities, or the organisation of recreational facilities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended, subject to the provisions of the Feu Disposition by the Trustees of Gilbert Richard Mitchison in favour of the Trustees for Carradale Village Hall and recorded in the Register for Argyll on 4<sup>th</sup> January 1978.</p> <p>The Hall is a charity, which means it is a body which is either a “Scottish Charity” within the meaning of section 13 of the Charities and Trustee Investment (Scotland) Act 2005 or a “charity” within the meaning of section 1 of the Charities Act 2006.</p>
3 Membership	All residents of the Parish are members.
4 Affiliated Clubs/Groups	An Affiliated Group/Club is an organisation who meet regularly in the Hall, who pay a special per capita fee for the use of the Hall (as set by the Management Committee) and whose representatives form part of the Management Committee. All affiliated groups meeting in the Hall must have a nominated representative who shall receive information from the Sec. It is advised that these groups keep financial records.
5 Trustees	It is the responsibility of the Management Committee to ensure the Trustees are replaced on death or resignation. The Trustees' sole responsibility is to see Rules are applied and that the Feu Disposition is adhered to in all relevant matters, their position being the only legal binding office in the management of the Hall.
6 A.G.M.	An AGM shall be held on a day in April, if possible, within the Hall premises, to be open to all members of the Community who shall have one vote. The Office Bearers to be elected shall be: Chairperson: Vice Chairperson: Secretary: Treasurer. Two external scrutineers shall also be elected. A quorum shall be twelve, plus Office Bearers. The term of office will be for one year and any member may be re-elected to serve for a further period. Notice of AGM shall be made public fourteen clear days before set date. Decisions taken at AGM on general matters shall be by a majority vote, two thirds majority being required to alter any terms of the agreed constitution. Notices for alteration to Constitution shall be in the hands of the Secretary, in writing, seven clear days before meeting.
7 Extraordinary GM	An EGM may be called at any time following a request in writing signed by three persons resident in the Parish and duly notified. The meeting must be convened within twenty-one days of the request being received by the secretary. Notice of EGM shall be made public fourteen clear days before set date. A quorum at an EGM shall be the same as at an AGM.
8 Finance	The funds of the Hall shall be lodged in a Bank and the accounts operated by two of three signatures of the Office Bearers, i.e. Chair, Secretary, and Treasurer. The accounts shall be subject to external scrutiny in line with the relevant requirements of legislation and shall be available to all at the AGM.
9 Dissolution	None of the Hall's assets may be distributed or otherwise applied (on dissolution or at any other time) except to further its charitable purposes. [The expression “charitable purposes” shall mean a charitable purpose under

	<p>section 7 of the Charities and Trustee Investment (Scotland) Act 2005 which is also regarded as a charitable purpose in relation to the application of the Taxes Acts.]</p> <p>In the event of Dissolution, the remaining funds after all outstanding accounts have been met, shall be donated to a charity with similar purposes, whether wholly or in part and not distributed among any persons.</p>
10 Equal Opportunities	<p>Open to all regardless of gender, colour, creed, age, sexual orientation, disability and any other form of differentiation. The Committee are committed to redress any discrimination, intentional or otherwise in its own practices.</p>
11 Management Committee	<p>The Committee shall consist of up to two representatives from each Affiliated Group, plus the Office Bearers. The Committee will have powers to co-opt any persons they may feel necessary for the running of the business, up to a maximum of three. The committee shall meet as necessary, but at least three times each year. A quorum shall consist of six members, two of whom must be Office Bearers. The committee shall reserve the right to exclude any person whom they consider to be a disruptive influence. The Management Committee shall have the power to (1) raise funds and (2) borrow money (where security is required only with the consent of the trustees) and apply funds to fulfil the objects of the Hall and to make Rules for the management of the premises.</p>