

Terms of Reference

Name: East Kintyre Renewable Energy Group [EKREG]

Relationship/Goals: An authorised sub-group of Carradale Community Trust established to advise the governing body about renewable energy developments impacting on East Kintyre and tasked with negotiating/maximizing income to the East Kintyre community from community benefit schemes (CBS) allied to new and planned developments whilst exploring the opportunities for community shared ownership (CSO; aka 2019 Scottish Government Best Practice expectations) in new and recently established developments.

Membership/Roles:

Alasdair Bennett (Brudhearg, Waterfoot); Chair and CCT Trustee. Responsibilities: leadership, organisation, group management, interaction with CCT and other regional governance bodies incl EK, WC and SC Community Councils, and EKWFT, plus transfer of quarterly updates on activity to CCT Trustees). Focus: Community Benefit Schemes

Prof. Rob Lee (Creag Lodge, Torrisdale); Responsibilities: Technical analysis, identification of new developments, Strategy development and principle negotiator. Focus: Community Shared Ownership

Prof. Jerry Barnes (Erinvore, Torrisdale); Responsibilities: Drafting meeting records and reports for the governing body, trading vehicle establishment, contract negotiation. Focus: Community shared ownership

Rhona Elder (Rubha Darach, Torrisdale); Responsibilities: Historical perspective, Strategy development, community interaction/outreach. Focus: Community Benefit Schemes

Subject to group approval, the Chairman, will on an 'as needs basis' co-opt individuals with specific skills to add to the membership of the group and/or to build an advisory group with specific skill set to be drawn upon as required.

Deliverables/Tasks

- To review Community Benefit Schemes currently in place, ensure EK income meets with expectation *sensu* historical agreements, identify any present CBS schemes out with Best Practice recommendation and attempt to renegotiate said agreements to the benefit of the community
- To source and evolve a template that can be used to underpin negotiated Community Benefit Agreements
- To identify all new renewable developments ongoing or in planning stages across the Kintyre peninsula, and prepare representations as appropriate on behalf of the community council
- To establish a dialogue, where appropriate, with all new and planned renewable energy developments impacting on the region
- To negotiate, in conjunction with other local community councils where appropriate, the development and timely establishment of Community Benefit Schemes allied to all new and planned renewable energy developments within a reasonable catchment of EK boundaries that meet or exceed 2019 Scottish Government Best Practice expectations
- To research the technical and financial aspects allied to windfarm development/operation with a view to ultimately building a business plan to underpin community shared ownership in CCT-approved developments, and establish a robust 'understanding platform'.

- To explore, in conjunction with other parties – as and when appropriate - opportunities for community shared ownership in line with 2019 Scottish Government Best Practice expectations and/or 'gift schemes' with interested developers
- To work closely with the CCT-Planning Group, tasked with the development of the Community Action Plan, in order to achieve a cohesive framework for investment in the region via CBS and/or CSO opportunities

Interaction with the Trustees/CCT

- The Chair of the EKREG (who should be a CCT Trustee) has CCT authorisation to sign correspondence, and appoint a delegated deputy to sign correspondence in his/her absence, to ensure the EKREG can fulfil its professional obligations in a timely manner.
- The Chair of the EKREG shall provide a bullet-point update summarizing WKREG progress/activities and circulate this to all CCT Trustees on a quarterly basis
- The CCT provide authorisation for this group to operate autonomously subject to strong communication and regular reporting, and correspondence outside regular reporting intervals as and when the need arises for key decision making allied to the development of CBS and CSO schemes
- The CCT shall consider all EKREG approaches/requirements in a timely and professional manner and return a consensus decision - where appropriate - within a reasonable timeframe
- Any Trustee of the CCT may request to participate in EKREG meetings by prior notification of the EKREG Chair, within a reasonable time frame, prior to any scheduled meeting.

Governance

- Internal group decision-making shall require a quorum of 3 of the 4 existing members of the group
- Group meetings will be scheduled at fortnightly intervals, with the venue dependent on circumstances but agreed at the previous meeting (sometimes at the Golf Club, but more commonly at the homes of the membership)
- All members of the group shall make their best endeavours to participate in pre-scheduled group meetings and/or nominate a proxy, and the Chair should be informed well in advance of any likely absences or proxy participation
- Correspondence shall be by email, telephone and face-to-face
- Information shall be stored electronically and filed appropriately. Any and all EKREG external correspondence shall be shared in a timely manner upon request in writing to the Chair of EKREG from any Trustee of the CCT. All correspondence with the CCT Trustees will be channelled back through the Chairman of the CCT and/or his/her deputy.

Review

The relevance, membership and governance of the group shall be reviewed at regular intervals, at least annually, and Terms of Reference reviewed and updated as agreed

Term

This term of reference is effective from July 18th, 2019 and will be ongoing until terminated by agreement between the parties.